

Currently enrolled COS students can borrow materials using their Student ID card or another valid form of photo identification and their Banner ID number.

	Students	Faculty and Staff
General Book Collection	3 weeks	1 semester
Hi-Lo Collection	1 semester	1 semester
Textbook Reserves	2 hours* or 1 semester	As requested
Laptops	1 semester	N/A
Anatomical Models	2 hours*	As requested
Maximum number of items on loan	10 items	30 items

*Items must remain in the library.

Renewals

Books and media in the general collection may be renewed in person, online ([My Library Account - OneSearch](#)) or by phone (559) 730-3825. Renewals on textbook reserves and technology are not permitted.

Overdue Fines and Replacement Fees

Students will be unable to borrow materials if they have overdue items on their library account.

Students with items more than 2 or 3 weeks overdue will have a replacement fee added to their campus account.

	Overdue Fines	Replacement Fees
Books & Media	No overdue fines	At 3 weeks overdue: Cost of the item
Textbook Reserves	No overdue fines	At 2 weeks overdue: Cost of the item
Laptops	No overdue fines	At 2 weeks overdue: Cost of the item

Damaged Items

LRC staff will assess any damaged items and if the item is unusable, the students may be charged for a replacement.

The borrower is responsible for all items checked out from the LRC and any damage or loss associated with those items. If an item is lost or stolen while on loan, please contact the LRC immediately .

For further information, contact the Library/LRC at (559) 730-3825 or library@cos.edu.

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